

## MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

### ASTURIA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Asturia Community Development District was held on **Thursday, July 9, 2015 at 3:00 p.m.** at the offices of Florida Design Consultants, located at 3030 Starkey Boulevard, New Port Richey, FL 34655.

#### Present and Constituting a Quorum:

Lane Gardner	<b>Board Supervisor, Chairman</b>
Dan Jones	<b>Board Supervisor, Asst. Secretary</b>
Kevin Jund	<b>Board Supervisor, Asst. Secretary</b>

#### Also Present Were:

Scott Brizendine	<b>Director of Financial Services, Rizzetta</b>
Jonathan Johnson	<b>District Counsel, Hopping Green &amp; Sams, PA</b>
Sarah Warren	<b>District Counsel, Hopping Green &amp; Sams, PA</b> <i>(via speakerphone)</i>
Paul Skidmore	<b>District Engineer, Florida Design Consultants</b>
Sean Manson	<b>Developer</b>
<b>Audience</b>	

#### **FIRST ORDER OF BUSINESS**

#### **Oath of Office/ Roll Call**

Mr. Brizendine called the meeting to order and performed roll call.

#### **SECOND ORDER OF BUSINESS**

#### **Public Comments**

There were no audience comments put forward at this time.

#### **THIRD ORDER OF BUSINESS**

#### **Consideration of Minutes of the Board of Meeting Held on June 2, 2015**

Mr. Gardner asked that the word annually be stricken from line 103 and that the listing of construction requisitions not be included in the minutes going forward.

On a motion by Mr. Jones, seconded by Mr. Gardner, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisor's meeting held on June 2, 2015, as amended, for Asturia Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation and Maintenance  
Expenditures for May 2015**

On a motion by Mr. Gardner seconded by Mr. Jund, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for May totaling \$6,694.58 for Asturia Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Series 2014A Construction  
Requisitions #55-68**

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors ratified the Series 2014A Construction Requisitions #55-68 for Asturia Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Proposal for Wetland Buffer**

Mr. Manson stated that the District is being required to provide a wetland buffer area at a cost of roughly \$36,000. Following a brief discussion, the Board decided to set a not-to-exceed amount for completion of the project.

On a motion by Mr. Jones, seconded by Mr. Jund, with all in favor, the Board of Supervisors approved a not-to-exceed amount of \$36,000 for the installation of a wetland buffer area for Asturia Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Proposals for Landscape and  
Irrigation Construction and Maintenance  
Services**

Mr. Manson stated that the Landscape Committee met and reviewed the proposals received from the RFP for landscape and irrigation construction and maintenance services and determined that two of the three firms submitting proposals (Luke Brothers and Sunrise Landscaping) did not complete the bid documents as directed and as such should be considered non-responsive. Therefore, Valley Crest was the only responsive bidder. A brief discussion ensued regarding the options available to the District, the pricing of the three bids, the estimated time frame to complete the installation, and the terms of the maintenance portion of the contract. The following Board action was taken:

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors approved Resolution 2015-19 regarding the Board's intent to award the contract for Landscape and Irrigation Construction and One Year of Maintenance to ValleyCrest for Asturia Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Proposals for Construction of Promenade Parkway Extension**

A brief discussion was held regarding the review by the District Engineer and District staff. Based on the recommendations of District staff, the Board ranked RIPA and Associates first with 100 points and ranked Phillips & Jordan second with 90.1 points. Mr. Skidmore responded to Board questions regarding his recommendations and confirmed that there were no issues with the "Notice of Commencement".

On a motion by Mr. Jones, seconded by Mr. Jund, with all in favor, the Board of Supervisors approved Resolution 2014-20 regarding the Board's intent to award the contract for the Promenade Parkway Extension to RIPA and Associates for Asturia Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Wetland Credit Purchase Agreement**

Mr. Johnson presented the agreement and recommended its approval

On a motion by Mr. Gardner, seconded by Mr. Jund, with all in favor, the Board of Supervisors approved the Wetland Credit Purchase Agreement for Asturia Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Cost Share Agreement for Wetland Credit Purchase**

Mr. Johnson explained that the Cost Share Agreement ensures that the funding for the wetland buffer project is consistent with funding for other District projects.

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors approved the Cost Share Agreement for Wetland Credit Purchase for Asturia Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Ratification of Resolution 2015-16, Declaring Operations and Maintenance Assessments**

Mr. Johnson stated that now that the assessment roll has been finalized it is appropriate that the Board ratify its approval and intent to levy assessments on the tax roll for the purpose of collecting funds for the operation and maintenance costs of the District.

On a motion by Mr. Gardner, seconded by Mr. Jund, with all in favor, the Board of Supervisors ratified Resolution 2015-16, declaring operations and maintenance assessments for Asturia Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Resolution 2015-18- Appointing  
Clifton Fischer as an Assistant Secretary**

On a motion by Mr. Gardner, seconded by Mr. Jund, with all in favor, the Board of Supervisors approved Resolution 2015-18, naming Clifton Fischer as an Assistant Secretary and ratified all prior actions taken by Mr. Fischer on behalf of Asturia Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Other Project Related Matters**

Various change orders and construction related documents were presented to the Board and discussed. The following actions taken:

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors ratified RIPA Change Order #2 in the amount of \$249,000 for Asturia Community Development District.

On a motion by Mr. Gardner, seconded by Mr. Jund, with all in favor, the Board of Supervisors approved RIPA Change Order #4 extending the completion date for Phase 1D by 60 days for Asturia Community Development District.

On a motion by Mr. Gardner, seconded by Mr. Jund, with all in favor, the Board of Supervisors approved the Bill of Sale of the waste water improvements for Phases 1B & 1C to the County subject to any necessary approvals by the County and certification by the District Engineer for Asturia Community Development District.

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors approved the License Agreement for the Installation and Maintenance of Landscaping within the Lift Station Tract between the County and the District for Asturia Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Staff Reports**

A. District Counsel

Mr. Johnson reminded the Board that the proposals for Amenity construction are due July 27<sup>th</sup>. It was decided to schedule a bid opening meeting at 10:00 a.m. for the purpose of reviewing the proposals and making a recommendation to the Board. The possibility of continuing this meeting until July 30<sup>th</sup> was also discussed so that the decision to award the contract could be made before the next regular meeting.

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors authorized Staff to submit the required notifications to hold a bid-opening meeting on July 27, 2015 at 10:00 a.m. at the offices of Florida Design Consultants, located at 3030 Starkey Boulevard, New Port Richey FL 34655 for Asturia Community Development District.

B. District Engineer  
No Report.

C. District Manager  
Mr. Brizendine reminded the Board that the next regular meeting is scheduled for August 12, 2015 at 1:00 p.m. at the offices of Florida Design Consultants and includes the public hearing on the budget.

**FIFTEENTH ORDER OF BUSINESS**

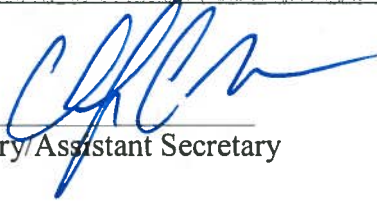
**Supervisor Requests and Audience Comments**

There were no Supervisor Requests.

**SIXTEENTH ORDER OF BUSINESS**

**Continuation**

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board continued the Board of Supervisors' meeting at 6:05 p.m. until July 30, 2015 at 11:00 a.m. at the offices of Florida Design Consultants, located at 3030 Starkey Boulevard, New Port Richey FL 34655 for Asturia Community Development District.



Secretary/Assistant Secretary



Chairman/Vice-Chairman