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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**ASTURIA COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Asturia Community Development District was held on **Thursday, August 12, 2015 at 1:00 p.m.** at the offices of Florida Design Consultants, located at 3030 Starkey Boulevard, New Port Richey, FL 34655.

Present and Constituting a Quorum:

Lane Gardner  
Walter O' Shea  
Kevin Jund

**Board Supervisor, Chairman**  
**Board Supervisor, Vice Chairman**  
**Board Supervisor, Asst. Secretary**

Also Present Were:

Clifton Fischer  
Brooke Devito  
Sarah Warren  
Paul Skidmore  
Sean Manson  
**Audience**

**District Manager, Rizzetta & Company, Inc.**  
**Financial Consultant, Rizzetta & Company, Inc.**  
**District Counsel, Hopping Green & Sams, PA**  
**District Engineer, Florida Design Consultants**  
**Project Administrator, Developer**

**FIRST ORDER OF BUSINESS**

**Oath of Office/ Roll Call**

Mr. Brizendine called the meeting to order and performed roll call.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no audience comments put forward at this time.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board of  
Meeting Held on July 9, 2015**

Ms. Warren asked that the minutes from the July 9<sup>th</sup> meeting be tabled as the minutes from the continued meeting have not been completed yet. A brief discussion ensued regarding a change to the sixth order of business.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation and Maintenance Expenditures for June 2015**

On a motion by Mr. Gardner seconded by Mr. O'Shea, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for June totaling \$6,593.94 for Asturia Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Series 2014A Construction Requisitions #69-83**

It was noted that the Chairman and District Engineer had reviewed all of the requisitions.

On a motion by Mr. Gardner, seconded by Mr. O'Shea, with all in favor, the Board of Supervisors ratified the Series 2014A Construction Requisitions #69-83 for Asturia Community Development District.

**SIXTH ORDER OF BUSINESS**

**Public Hearing on Fiscal Year 2015/2016 Final Budgets**

Mr. Fischer stated that the public hearing was noticed as required under Florida Statutes.

On a motion by Mr. O'Shea, seconded by Mr. Gardner, with all in favor, the Board of Supervisors opened the public hearing on Fiscal Year 2015/2016 Final Budgets for Asturia Community Development District.

There were no members of the general audience in attendance.

On a motion by Mr. O'Shea, seconded by Mr. Gardner, with all in favor, the Board of Supervisors closed the public hearing on Fiscal Year 2015/2016 Final Budgets for Asturia Community Development District.

Mr. Fischer reviewed the reductions that have been made to the proposed budget based on changes in the time line for street lights to be installed and the amenity center completed. Discussion was held regarding the debt service budget. Ms. Devito stated that she believes that only the A1 bonds are being collected on the tax roll and that is why the A2 bonds are not included in the total budget amount for the District, but she will verify with the finance department.

On a motion by Mr. Gardner, seconded by Mr. Jund, with all in favor, the Board of Supervisors approved Resolution 2015-22, adopting the Fiscal Year 2015/2016 Final Budget totaling \$1,113,670.11 (\$353,736- O&M and \$759,934.11- Debt service) in substantial form and authorized the Chairman to execute once the debt service question has been verified for Asturia Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Public Hearing Considering the Imposition of  
Special Assessments for Fiscal Year 2015/2016  
Budgets**

On a motion by Mr. O'Shea, seconded by Mr. Gardner, with all in favor, the Board of Supervisors opened the public hearing on Fiscal Year 2015/2016 Special Assessments for Asturia Community Development District.

Ms. Devito touched briefly on the methodology used to calculate the assessment levels utilizing both stratified and equalized costs. She noted that the current assessment levels range from \$497.52 for the town homes and \$592.77 for single family 65 foot lots. She confirmed that platted lots were being collected on the tax roll and unplatted lots were being direct billed to the property owner.

There were no members of the general audience in attendance to provide public comments.

On a motion by Mr. O'Shea, seconded by Mr. Jund, with all in favor, the Board of Supervisors closed the public hearing on Fiscal Year 2015/2016 Special Assessments for Asturia Community Development District.

Ms. Warren presented Resolution 2015-25, stating that it fulfills the Chapter 170 requirements for levying assessments and establishes the master assessment methodology as outlined in the assessment report. She sought and received confirmation that the assessments were fairly and reasonably apportioned across the product types. A brief discussion ensued regarding the exhibits to the resolution.

On a motion by Mr. Gardner, seconded by Mr. Jund, with all in favor, the Board of Supervisors approved Resolution 2015-25 adopting the master assessment methodology in substantial form and authorized the Chairman to execute once the exhibits have been finalized for Asturia Community Development District.

Ms. Warren asked that this resolution be approved in substantial form as well, since there has been a request to adjust the payment schedule to allow for separate schedules for the O&M and debt service portions based on when the funds will actually be needed by the District.

On a motion by Mr. Gardner, seconded by Mr. O'Shea, with all in favor, the Board of Supervisors approved Resolution 2015-23 levying special assessments and certifying the assessment rolls in substantial form and authorized the Chairman to execute once finalized for Asturia Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2015-24, Setting the  
Meeting Schedule for Fiscal Year 2015/2016**

Discussion was held regarding moving the location to Rizzetta's Pasco office, changing the time to 1:00 p.m., whether to schedule monthly meetings or every other month, and when to hold the required monthly meetings.

On a motion by Mr. Gardner, seconded by Mr. Jund, with all in favor, the Board of Supervisors approved Resolution 2015-24 setting the meeting schedule for Fiscal Year 2015/2016 as the first Thursday of each month at 1:00 p.m. at the offices of Rizzetta and Company, located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544 (with the exception of the months of October, February, May, and August when they will commence at 5:00 pm. for Asturia Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Stahl Insurance Proposal**

Ms. Warren reviewed the insurance proposal from Stahl and Associates that includes the Directors and Officers liability policy and the general/property liability coverage for the District. The D&O coverage carries the same aggregate coverage as the previous policy and is the same price, with the increase coming as a result of the additional property and liability insurance included in the policy. It was stated that the cost of the insurance is less than what was budgeted.

On a motion by Mr. Gardner, seconded by Mr. O'Shea, with all in favor, the Board of Supervisors approved the proposal from Stahl and Associates to renew the Districts Insurance coverage at a cost of \$3,455 for Asturia Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Construction Related Matters**

Discussion was held regarding Change Order #6 from RIPA in the amount of \$275,000 to construct a left hand turn lane that is part of the FDOT permit at this time rather than wait as was originally planned. It was noted that the change order also extends the contract time limit to January 29, 2016 to account for the additional work.

On a motion by Mr. Gardner, seconded by Mr. O'Shea, with all in favor, the Board of Supervisors approved change order #6 from RIPA & Associates in the amount of \$275,000.00 as discussed for Asturia Community Development District.

Requests were made to approve an amendment to work authorization #9 from Florida Design Consultants (FDC) moving approximately \$17,000 in survey services associated with dedication of the Promenade Parkway from another work order and to approve the FDC work authorization #10 in the amount of \$181,040 for the design, permitting, landscape architectural design, construction administration of phase II and the construction of the remaining stormwater ponds.

On a motion by Mr. Gardner, seconded by Mr. Jund, with all in favor, the Board of Supervisors approved the amendment to the FDC work authorization #9 in the amount of approximately \$17,000 as discussed for Asturia Community Development District.

On a motion by Mr. Gardner, seconded by Mr. Jund, with all in favor, the Board of Supervisors approved work authorization #10 from FDC in the amount of \$181,040 as discussed for Asturia Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
No report.
- B. District Engineer  
No Report.
- C. District Manager  
Mr. Fischer reminded the Board that the next regular meeting is scheduled for September 3, 2015 at 5:00 p.m. at the offices of Florida Design Consultants. He asked that any decisions to cancel meetings be made prior to the 8-day agenda being sent out to avoid unnecessary work for Staff.

**TWELFTH ORDER OF BUSINESS**

**Supervisor Requests and Audience Comments**

There were no Supervisor Requests or members of the general audience in attendance.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. O' Shea, seconded by Mr. Gardner, with all in favor, the Board adjourned the Board of Supervisors' meeting at 1:38 p.m. for Asturia Community Development District.

  
Secretary/Assistant Secretary

  
Chairman/Vice-Chairman